

CHAPTER 040 **RECOGNISED EVENTS**

051 **APPLICATION TO HOLD A RECOGNISED EVENT**

- 1 An Affiliated Body/Club/OC wishing to stage a Recognised Event shall submit its application to SASJ
- 2 It is the responsibility of the SASJ concerned to investigate each new application to assess the standard of the proposed event, to ascertain full details of the competitions proposed and to ensure that the proposed event shall strictly conform to SASJ rules.
- 3 Having satisfied itself as to the overall standard of the event, SASJ shall grant permission to the affiliated body/club/OC to describe and/or advertise the event as a Recognised Event.
- 4 The Affiliated Body/Club/OC concerned shall ensure that its schedule and programme shall state clearly that the status as a Recognised event has been granted by SASJ.
- 5 It is left to the discretion of EXCO to charge a deposit and/or holding fee, and to lay down from time to time what this deposit/fee shall be.

052 **TECHNICAL DELEGATES**

- 1 A Technical Delegate shall be appointed for each CSN Event. The appointment will be made by the CEO, in consultation with the OC of the Event.
- 2 At Recognised Events below CSN, the Technical Delegate shall be the most senior panel official officiating at the event.
- 3 All Technical Delegates must be knowledgeable in the rules and must be a member of a Senior Officials Panel (as defined). At CSN Events the Technical Delegate may be a member of the Ground Jury, but not the President. In the absence of the Technical Delegate the most Senior Panel Official present at the event, shall act in his place.
- 4 Technical Delegates shall be responsible to and shall report to EXCO. It is their duty to call to the attention of the OC and/or any relevant official, any breaches of the rules and to ensure that they are rectified.
- 5 The duties and responsibilities of Technical Delegates are set out in Chapter 4.

053 **SCHEDULES**

- 1 All schedules issued by an OC shall conform to SASJ Rules. Such schedules must be approved by the CEO before publication.
- 2 The schedule shall contain the following minimum information:
 - 1 The Dates and Venue of the event.
 - 2 The closing day of entries, the addresses to which entries are to be sent and how payment is to be made.
 - 3 Details of the competitions offered.
 - 4 Details of Entry Fees per Class and details of all Levies. Composite Entry Fees covering all classes of a Level are permitted. Levies (excluding the SASJ Levy) are limited to 50% of the Entry Fee.
 - 5 Details of the prize money per class either as a lump sum, or as a percentage of the entry fees, or as a combination of both. Should the Entry Fee be composite per Level then the Entry fee per class shall be calculated by dividing the Composite Entry fee by the number of classes excluding classes for which in terms of these rules, no entry fees are charged.
 - 6 Details of the rules under which each competitions is to be judged stipulating the height and spread of fences in the first round together with the speed. .

- 7 The contact details for the Show Secretary and/or Show Director.
- 8 The schedule shall state that the event is a Recognised Event.
- 9 A provisional timetable of all classes of the event and the starting time of at least the first class/es on each day of the event.
- 10 Any deductions from the prize money.
- 11 The method to be used to establish the starting rider of each competition.
- 12 Any additional conditions required by the CEO.
- 13 At events holding CSN and above, the names of

the Technical Delegate,
the President of the Ground Jury,
the Chief Steward,
the Course Designer and
the Athletes Representative
- 14 The basis of restriction, if any, on the number of entries that will be accepted (e.g. the maximum number of entries that will be accepted, either per class or per day or both).
- 15 Details of any restrictions, if any on the number of horses any one Athlete may ride in any particular class
- 16 The competitions are not eligible for the award of Grading Points
- 17 Any circumstances under which entry fees or part thereof will or will not be refunded.

A draft Schedule is set out in Annexure I

054 PROGRAMME

The official programme shall contain the following information unless published separately on daily starting order sheets:

- 1 The order in which classes will be held and the starting order for athletes.
- 2 The prize money in respect of each class; i.e. there shall be a specific amount shown for 1st Prize, 2nd Prize, etc.
- 3 The rules and speed under which each competition is to be judged.
- 4 In addition at all events holding CSN the following information shall be given in respect of each horse entered:

Name of Athlete riding the Horse
Name of Owner of the Horse
Registered Name of Horse
Sex
Breed
Country of birth
Year of birth

- 5 The names of:

the Technical Delegate
the Members of the Ground Jury
the Course Designer and/or Technical Delegate
the Chief Steward

the Show Secretary or Director

6 The status awarded each class.

055 CLOSING DATE FOR ENTRIES

- 1 The schedule shall reflect the closing date of entries.
- 2 This date may not be changed without the written consent of the CEO.
- 3 Should the closing date for entries be changed, all PEXCOs must immediately be informed., and a statement to this effect placed on the SASJ Web site.
- 4 The OC shall be permitted, provided it is stated in the schedule, to accept entries received after the published closing date, up to such date as they may determine, provide that the date is published in the schedule and that an additional late entry fee is charged. Such additional late entry fee shall be at least equal to half the net entry fee for the classes concerned and shall not be taken into account in determining the entry fees for purposes of calculating prize money.

056 RESTRICTION ON CLASSES NOT RECOGNISED

Only classes approved by SASJ may be held within the grounds of the venue during CSN Events and above.

057 ENTRIES & ENTRY FEES

- 1 It shall be the sole responsibility of the Athlete to ensure that all details of the both himself and the Horse entered by him are correct and that the he is entered in the correct classes. Although they may do so if they so wish, it shall not be necessary for SASJ to check that these details are correct.
- 2 All competitors and owners shall be members of, in good standing with, and registered with SASJ as at the closing date for entries (not the closing date for late entries).
- 3 All horses shall be registered with SASJ as at the closing date for entries (not the closing date for late entries).
- 4 The grade status of an Athlete shall be his grade as at the closing date of entries for the event concerned. SASJ may check all entries against their records. Those entries, which are incorrect, will not be accepted until they have been rectified.
- 5 **Cross Entries**
Competitions may not include both Children and Senior/Young Riders.
- 6 **Number of entries**
Unless otherwise provided for in the schedule, there are no restrictions to the number of entries permitted in each individual competition.
- 2 Athletes should salute during a march past parade, presentation of prizes and during the playing of anthems.
- 3 The Ground Jury may waive the requirement to salute.
- 4 Athletes should not remove their hat when saluting or during prize giving. Raising the whip or lowering the head will be considered as saluting.

058 ORDER OF STARTING

1 Individual Competitions

- i The OC of the Event shall draw the order of starting for the first competition of each level of horse in the Event. Thereafter, the horses in all subsequent competitions shall be displaced proportionally in relation to the number of competitors and competitions in that level.

ii Unless otherwise stated in the Schedule the OC shall have the option of drawing the order of starting for each competition instead of rotating the order.

iii Should an Athlete have more than one horse in a class, the order of starting shall be adjusted by the OC to ensure that, wherever possible, these horses shall be allowed a gap between them of 7 horses. The order of starting can only be adjusted upwards (i.e. a horse may only be moved back towards the beginning of the order of starting). At CSN Events the Technical Delegate shall approve any adjustment to the starting order.

iv Should the number of entries in a competition make the provision of Rule iii above impracticable then, if the athlete wishes, he shall be allowed a rest period of five minutes between completing one ride and commencing the next.

2 Combined Individual / Team Competitions

i The provision of Rule 6.1.1 shall be complied with for individual athletes who may be interspersed between the team entries, provided that a athlete shall always ride his team horse before his individual entry horse.

ii The Provisions relating to the order of starting for Team Competitions are set out in Paragraph 7.15.3.

059 PRIZE MONEY

1 It is compulsory to pay prize money at all Recognised Events, unless otherwise specifically stated in the rules of the discipline. The minimum amount to be paid shall never be less than that stated in these rules.

2 At all Recognised Events the prize money to be awarded shall be shown in the schedule either as a lump sum and/or a percentage of the entry fees per class. Entry fees in this context exclude any levies imposed, but include any entry fees paid in respect of Hors Concour entries.

3 Prize Money at events holding CSN Status and above shall never be less than 60% of the entry fees for each class plus any sponsorship.

4 Prize Money at events below CSN Status shall never be less than 40% of the entry fees for each class, plus any sponsorship.

5 Where entry fees are composite per group of entries, the composite entry fee will be divided by the number of classes, excluding those classes for which no entry fee is payable in term of the rules for that class, (championships), to establish the entry fee per class

6 One prize shall be paid for every four starters or part thereof.

7 The exact allocation of prize money per place per competition must be clearly stated in the official programme or starting lists, unless otherwise allowed in terms of the rules for that class. If the number of starters changes due to a rider changing their class the OC must adjust the prize money accordingly.

8 Irrespective of the amount of prize money stated in the schedule, the first prize shall never be in excess of $\frac{1}{3}$ of the total prize money for that class, unless there are less than four prizes awarded when the amount of the first prize shall not be more than twice that awarded to second place which in turn shall not be more than twice that awarded to third place.

9 The prize money for any place may not exceed twice that awarded to the next lower place.

10 On prior written application by an OC, the EXCO may grant permission for this regulation to be varied. Such variation may only be granted for CSN Events and must be stipulated in the schedule.

12 Prize money shall be paid strictly as advertised as soon as possible after of the last day of the event, but in any how within two weeks. OCs failing to comply with this requirement will be subject to a penalty, payable to SASJ, equal to 25% of the unpaid amount.

13 An amount,, as determined from time to time by SASJ, shall be deducted from all prize monies, and shall be paid within two weeks of the last day of the event to SASJ. Such amount shall be credited to the

Athletes Funds account and is available for use by SASJ following recommendations made by the Athletes Committee. OCs failing to comply with this requirement will be subject to a penalty, payable to SASJ, equal to 25% of the unpaid amount.

14 Where the schedule calls for a composite entry fee for all linked competitions at an Event and the Athletes/Owners are required to nominate which horses will compete in each of the levels of competitions linked in the schedule, the Organising Committee is permitted to reflect, in the programme, only the total prize money for those competitions which are linked. Once the nominations have been received the prize money shall be distributed based on the number of nominations per class, but in total shall never be less than 60%, or 40% as the case may be, of the entry fees received in respect of that class plus the amount sponsored or allocated for that class. At least one prize for each four of the number of nominees or part thereof, in each class, has to be allocated. The allocation of prize money together with a list of starters shall be made known to Athletes on publication of the Starting Lists.

15 Where an Athlete, who does not qualify for a particular competition becomes entitled to compete in a consolation or like competition, then the number of prizes to be awarded shall be one for every four starters, in that class. Nevertheless 60%, or 40% as the case may be, of the entry fees based on the number of starters in such consolation class shall be distributed as prizes. The total prize money distributed as aforesaid shall be announced on publication of the Starting List. However the prize money to be awarded for any particular placing shall not exceed 60% of the prize money for the equivalent placing in the competition for which qualification was necessary. Should this occur the prize money must be reduced accordingly and re-allocated to the competition for which qualification was necessary.

060 PRIZE GIVING CEREMONIES

1 The Organising Committee shall ensure that competitors being called up to attend an official prize giving do so mounted and correctly dressed.

2 Any competitor failing to comply with this regulation, other than with permission of the President of the Ground Jury, may at the discretion of the Ground Jury forfeit any prizes, prize money, rosettes, trophies qualification rounds and/or grading points awarded for that class.

3 Prize giving ceremonies at events holding CSN shall be limited to the first five placed horses unless otherwise determined by the OC and stipulated in the schedule. At all other events, OC may stipulate a maximum number of competitors to attend prize giving ceremonies provided that the number is stipulated in the schedule

061 SPECIAL RULES APPLICABLE TO SENIOR OPEN CLASSES

1 Applications

1 Applications to hold a Senior Open event will be made on the basis of an Expression of Interest.

2 SASJ will in its sole discretion award such events to an OC and reserves the rights to either award the event for an extended period of time or for a fixed term, based on performance and criteria met.

3 The OC will be required to sign a Service Level Agreement setting out the terms and conditions pertaining to the award of the Event.

4 The minimum criteria as set out in Annexure C applies.

5 All the Officials; Course Designers, Judges, Technical Delegates and Stewards; will be appointed by the SASJ in conjunction with the OC. A member of EXCO will liaise with the OC directly regarding these appointments.

6 OC's must notify SASJ if they intend to invite Course Designers or any other official from foreign National Federations, so that SASJ can appoint their assistants. This will also allow the SASJ to try to maximise on the opportunities for seminars etc around these visits.

7 CSN will apply to all Senior Open Events. There will be 3 categories of CSN.

There will be 4 levels of CSN status.

CSN * Status

- As per the current Rule Book and FEI Regulations from January 2014.
- Open Classes of only 1 level 1.30m.
- Levies may not exceed 50% of the total entry fee.
- No horse may compete more than 3 rounds per day. (2 Classes).
- Must have a titled class but not a South African Championship.
- Minimum prize money for all classes must be at least R15000 and no class may receive less than 60% of the aggregate entry fee for that class.
- 15% of prize money will be deducted for the SASJ Jumping fund.
- Minimum prize money for title class must be R7500.
- Ranking points will be awarded according to the ranking formula.
- FEI development Challenges will fall under this category.
- Calendar fee – R200 per event.

CSN ** Status

- As per the current Rule Book and FEI Regulations from January 2014.
- Open Classes with more than 1 level.
- Levies may not exceed 50% of the total entry fee.
- No horse may compete more than 3 rounds per day. (2 classes).
- Must have a titled class but not a South African Championship.
- Minimum prize money for all the levels must be at least R25000 and no class may receive less than 60% of the aggregate entry fee for that class.
- 15% of prize money will be deducted for the SASJ Jumping fund.
- Minimum prize money for the titled class must be R12500.
- Ranking points will be awarded according to the ranking formula.
- Calendar fee – R400 per event.

CSN * Status**

- As per the current Rule Book and FEI Regulations from January 2014.
- This will apply to all South African Championships, CSIW and CSI events.
- Levies may not exceed 50% of the total entry fee.
- Adult Open Classes must have all open levels.
- No horse may compete more than 3 rounds per day. (2 classes).
- Total Prize money for all levels must be greater than R65000.
- Minimum prize money for 1.50m classes must be R5000 for the 1st class, R10, 000 for the 2nd class and R30, 000 for the titled class.
- 15% of prize money will be deducted for the SASJ Jumping fund.
- Minimum prize money for all levels except 1.50m class must be at least R20000 and no class may receive less than 60% of the aggregate entry fee for that class.
- Ranking points will be awarded according to the ranking formula.
- Calendar fee – R600 per event.

062 MINIMUM STANDARDS OF OFFICIALS REQUIRED FOR CSN OPEN EVENTS

The minimum status of officials required to adjudicate at Senior Open Events is set out in Annexure B

063 OPEN CLASSES LEVELS

- 1 There may be up to four levels of open classes at an event.
- 2 The levels (heights) of the first round of these classes shall be stipulated in the schedule.
- 3 All levels will be linked and those classes that are linked shall be stated in the schedule. Horses may move between the linked classes provided that they do not compete in more than one of the linked classes.

4 Athletes entered in the Open Levels must notify the OC which level they intend to compete in at such time as is stipulated in the schedule. Competitors failing to do so, will be placed in the lowest level.

5 Athletes wishing to change levels, subsequent to completion of the first level, must notify the OC not later than half an hour after the completion of the last linked class or such other time as is stipulated in the schedule.

6 The Open Classes must be scheduled so as to allow for the above.

064 SUBSTITUTIONS

1 Individual Competitions

1 An Athlete, or person authorised by him, may substitute any horse and/or athlete in a competition provided that the athlete is eligible in terms of the rules for entry in the competition concerned as at the closing date of entries.. This substitution must be done in writing by the athlete on the prescribed SASJ Substitution Form and handed in before the class concerned, in accordance with the time limit laid down in 01.5 hereof.

2 Should both the horse and athlete be substituted, the substitution form must be signed by the substituted athlete indicating that he has the consent to the substitution of the athlete originally entered.

3 The substitution of a horse and/or athlete may not alter the original order of starting of the horse in the programme, other than stated in paragraph 4 below.

4 In case of a substitution resulting in a competitor competing on two horses within an interval of seven horses the Ground Jury or OC is permitted to adjust the order of starting upwards.

5 Time Limits

i At all Recognised Events, other than CSN Events, applications for substitution shall be made to the OC or the President of the Ground Jury of the class concerned, before the commencement of the competition.

ii At all CSN Events application for substitution shall be made to the OC of the event not later than 30 minutes before the commencement of the competition concerned. However the Organising Committee may increase the 30 minutes or stipulate a definite time, provided it is detailed in the schedule of that event.

6 Qualifying Competitions

Where there are qualifying classes for a competition, and the scores in each of these classes are used to arrive at the qualification and /or starting order for the competition, then the time period referred to in 5 above shall be prior to the commencement of the first qualifying class concerned.

7 Substitutions are not permitted in competitions in which entry is restricted by qualification in previous competitions at the same event.

8 No substitution for Horses eliminated or disqualified are permitted. Horses failing to pass a Horse Inspection are deemed to be disqualified from the Event.

2 Combined Individual/Team Competitions

1 Substitutions are permitted in competitions in which the athlete's individual score in the individual competition also counts for his team score in the team competition, providing the provisions of these rules relating to substitutions are satisfied in all respects.

2 When a substituted athlete is also involved in the team competition, then he shall always ride the team horse first, irrespective of the position in the original draw of any other horse/s he may be riding in the individual competition, with due regard to the provisions of 01.17 hereof.

3 Participation after Substitution

Horses and competitors that have been substituted as provided for above may, following the withdrawal of the substitution, take part in subsequent competitions at the same event providing they are fit to participate.

065 RIDING OUT OF PROGRAMME ORDER

Other than with the permission of the President of the Ground Jury, (which permission shall only be given in exceptional circumstances) no horse may ride out of programme order at any Recognised Event.

066 PERMITTED AGE OF HORSES IN COMPETITIONS

The minimum age for horses to be entered in ridden competitions at Recognised events shall be four years.

067 COMPETITION HEIGHT RESTRICTIONS OF HORSES

1 The following height restrictions shall apply:

Senior Competitions:

There are no height restrictions imposed on horses.

Young Rider Competitions:

There are no height restrictions imposed on horses.

Children's competitors:

There are no height restrictions imposed on horses. (Equine 1.48 and over)

Pony Competitions up to 1.48m:

Only horses measuring 1,48m and under may be entered.

Pony Competitions above 1.48m:

Only horses measuring 1,52m and under and over 1,48m may be entered

068 RECORD KEEPING

1 SASJ shall maintain suitable records in respect of each Events falling under its jurisdiction. A file shall be kept in respect of each Organising Committee and shall, in respect of each Event, contain at least copies of the following documents:

- Approved Schedule
- Official Programme
- Updated starting list in respect of each class together with the results for that class down to 20th place
- Score sheets in respect of each class
- Copies of all protests and the outcome thereof
- Any sanctions imposed on any Athlete by the Ground Jury

2 It shall be the responsibility of Organising Committees to ensure that these documents are sent to SASJ as soon as possible, but in anyhow within three days, after the end of the Event.

3 All classes eligible for Points must be identified in the Schedule and in the Official Programme. The courses for these classes must be certified by the Course Designer as being at least of the level stipulated in these rules for that level.

4 Should an event be declared by the President of the Ground Jury in consultation with the Course Designer to be unsuitable for the award of Points, an announcement to this effect shall be made as soon as possible over the public address system

069 ATHLETE ELIGIBLE TO COMPETE

Only full members (who must also be members of an Affiliated Body or Club and in the case of Seniors must be voting members) of SASJ may compete in Recognised Classes, which are recognised by SASJ for Athlete classification purposes and in respect of which SASJ levies are charged.

070 STABLES

At CSN Open Events all horses must be stabled in the official stables provided by the OC for the duration of the Event. Where horse(s) are moved to a different stable to that provided by the OC, without the permission of the Ground Jury, the horse(s) will be disqualified from the Event.

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